



35th Annual GREAT HARTFORD CRAFT EXPOSITION
Saturday, November 9, 2019
Registration Application

On Saturday, November 9, 2019 the GFWC Hartford Women's Club will host 110 exhibitors for the Great Hartford Craft Exposition held at Hartford Union High School, 805 Cedar Street, Hartford, WI 53027. The Expo runs from 9 AM to 3 PM and set-up begins at 6 AM.

ENTRY RULES:

1. Special requests for booth location are assigned by application date received & paid basis.
2. Please submit application, photos of craft (3), WI Vendors/Sellers Tax form, and payment (*Payable to GFWC Hartford Women's Club*) and a self-addressed, stamped envelope.
3. Confirmation and photos may not be returned to you without a self-addressed, stamped envelope.
4. Manufactured, flea market or bake sale items will not be allowed in the Craft Expo.
5. The Expo Committee will screen applications and assign booth locations.
6. There will be a \$25 service charge for refunds; there will be no refunds after October 30, 2019.
7. Exhibitors must complete the Wisconsin Vendors/Sellers Tax Form. Wisconsin State Law requires us to forward the names and addresses of all exhibitors. For additional tax information see www.revenue.wi.gov.
8. ***In order to avoid damaging floors, displays & tables MUST have covered bases or be set up on mats.***
9. No tents or canopies will be allowed.
10. Exhibitor's booth numbers will be issued when you check-in the morning of the Craft Expo.
11. **Donations for Women's Club Raffle are appreciated.**

If you have a concern, please contact us via e-mail: expo@hartfordwomensclub.org
 or phone Sue Edquist at 262-719-5871.

----- Cut Here -----

**Please send application, photos, tax form and payment to:
 GFWC Hartford Women's Club, 7613 Pond Road, Hartford, WI 53027**

Name: _____ **Phone:** _____
(Please print)

Address: _____

Email: _____

Select Booth Location & Size:				
Gym, Hall, Cafe, Common, or Lobby				
Limited	15' x 4' deep	\$100	_____	
Standard	10' x 9' deep	\$110	_____	
Super	15' x 9' deep	\$160	_____	
Double	20' x 9' deep	\$210	_____	

Describe Craft: _____

Voluntary Raffle Item donated: _____

Special Requests: _____

I agree the GFWC Hartford Women's Club and/or Hartford Union High School will not be held liable or responsible for the loss and/or damage of displays or materials.

Signature: _____ **Date:** _____
(Signature required)

Received	Acknowledged	Booth No.	Tax Form	Amount