



33rd Annual GREAT HARTFORD CRAFT EXPOSITION
Saturday, November 11, 2017
Registration Application

On Saturday, November 11, 2017 the GFWC Hartford Women's Club will host 110 exhibitors for the Great Hartford Craft Exposition held at Hartford Union High School, 805 Cedar Street, Hartford, WI 53027. The Expo runs from 9 AM to 3 PM and set-up begins at 6 AM.

ENTRY RULES:

1. Special requests for booth location are assigned by application date received & paid basis.
2. Please submit application, photos of craft (3), WI Vendors/Sellers Tax form, and payment (*Payable to GFWC Hartford Women's Club*) and a self-addressed, stamped envelope.
3. Confirmation and photos may not be returned to you without a self-addressed, stamped envelope.
4. Manufactured, flea market or bake sale items will not be allowed in the Craft Expo.
5. The Expo Committee will screen applications and assign booth locations. We reserve the right to place applicants where booths are available.
6. There will be a \$25 service charge for refunds; there will be no refunds after October 30, 2017.
7. Exhibitors must complete the Wisconsin Vendors/Sellers Tax Form. Wisconsin State Law requires us to forward the names and addresses of all exhibitors. For additional tax information see www.revenue.wi.gov .
8. **Exhibitors must supply their own tables and chairs.** In order avoid damaging floors, displays must have covered base or set-up on mats.
9. No tents or canopies will be allowed.
10. Exhibitor's booth numbers will be issued when you check-in the morning of the Craft Expo.

If you have a concern, please contact us via e-mail: expo@hartfordwomensclub.org
 or phone Sue Edquist at 262-719-5871.

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Please send application, photos, tax form and payment to:
GFWC Hartford Women's Club, 7613 Pond Road, Hartford, WI 53027

Name: _____ **Phone:** _____
(Please print)

Address: _____

Email: _____

Select Booth Location & Size:				
Gym, Hall, Cafe, Common, or Lobby				
Limited	15' x 4' deep	\$ 90	_____	
Standard	10' x 9' deep	\$110	_____	
Super	15' x 9' deep	\$160	_____	
Double	20' x 9' deep	\$210	_____	

Describe Craft: _____

Special Requests: _____

I agree the GFWC Hartford Women's Club and/or Hartford Union High School will not be held liable or responsible for the loss and/or damage of displays or materials.

Signature: _____ **Date:** _____
(Signature required)

Received	Acknowledged	Booth No.	Tax Form	Amount